

## How do I register my firearm?

If you purchased your firearm on island

- Present the Bill of Sale; **AND**
- Your firearms ID; **AND**
- A safety inspection form issued by GPD Armory; **AND**
- **Payment of \$49.00 (Cash or On-Island Check includes \$9.00 Inspection Fee) per firearm**

**AND**

If your firearm was purchased off-island:

- Present the Bill of Landing from your movers; **OR** Bill of Sale; **OR** Certificate of Ownership; **OR** Notarized documentation containing description of firearm **AND**
- Customs declaration form; **AND**
- Your valid firearms ID; **AND**
- A safety inspection form issued by GPD Armory; **AND**
- **Payment of \$49.00 (Cash or On-Island Check includes \$9.00 Inspection Fee) per firearm**

**Please note:** If you are a member of the U.S. Armed Services or Department of Defense civilian, an official certified copy of your transfer orders verifying ownership or a sworn affidavit certifying ownership from your command's legal office may be used in lieu of a Certificate of Ownership or sales receipt.

If you are having a firearm transferred:

- Present the original firearm registration; **AND**
- Your valid firearms ID card; **AND**
- A safety inspection form issued by GPD Armory; **AND**
- **Payment of \$49.00 (Cash or On-Island Check includes \$9.00 Inspection Fee) per firearm**
- **Both parties** must be present at the Armory Section to conduct the transfer
- **Transfer of firearm requires current owner to indicate the transfer of the firearm to the new owner in the presence of an authorized Armory personnel.**

**NOTE:** Upon completion of your firearm at the GPD Armory, **DO NOT** bring your firearms into the Records & ID section.